

Admin Roles & Permissions Chart

Admin Role	What They Can Access	What They Can't Do
Global Admin	Full access to all admin tools, including HRIS integration, reports, adding incentives/benefits	—
Grant Manager	Corporate Grants dashboard & reports. Can add new grants.	Cannot access other admin areas.
HRIS Manager	User Management Dashboard: add/remove users, manage user groups, setup HRIS integration.	Once HRIS is linked, user management becomes locked.
Volunteer Manager	Volunteer Dashboard, event creation, participation management, view testimonials, volunteer reports, GYI/Volunteer Grant progress.	Cannot enable/add GYI or Volunteer Grants.
Campaign Manager	Create & manage engagement campaigns, view campaign dashboards.	Cannot see the participation table in the campaign view.
Match Manager	Match review area, match review report downloads, receives match review notifications.	No access to other giving tools or areas.
Assessment Manager	Passion Assessment dashboard and reports.	Cannot access other admin areas.

Notes

- **Permissions are modular** — you can assign more than one role to a user if needed.
- **Global Admins** have full access and don't need additional roles.
- **Platform navigation** is customized based on the permissions assigned.

If you need to grant admin access, send the user's name, email, and access type to help@percentpledge.org or your assigned Social Impact Manager.