



Percent Pledge.

Giving Platform

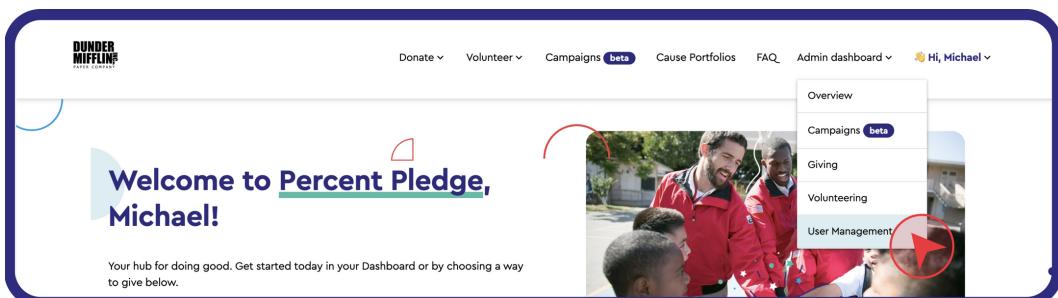
Whether you categorize your team across various office locations, teams, or ERGs, User Groups are perfect for igniting friendly competition across your company. Plus, you can effortlessly manage and track your workplace giving with great precision.

How to

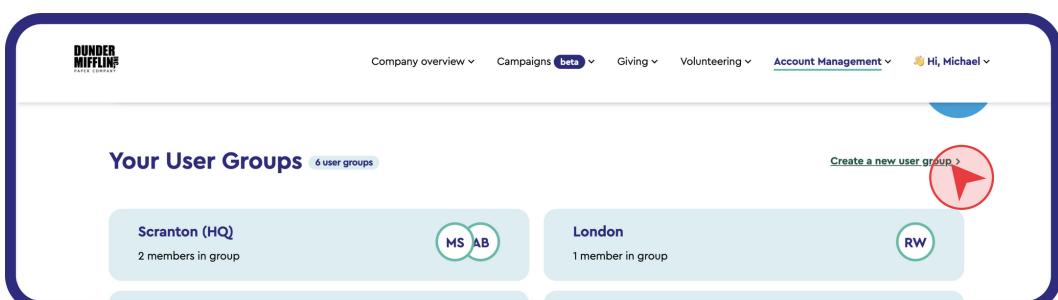
Create a User Group

Please note, only employees who have an account can be added to a User Group.

- 1 Log in to your Admin Dashboard and navigate to "User Management."

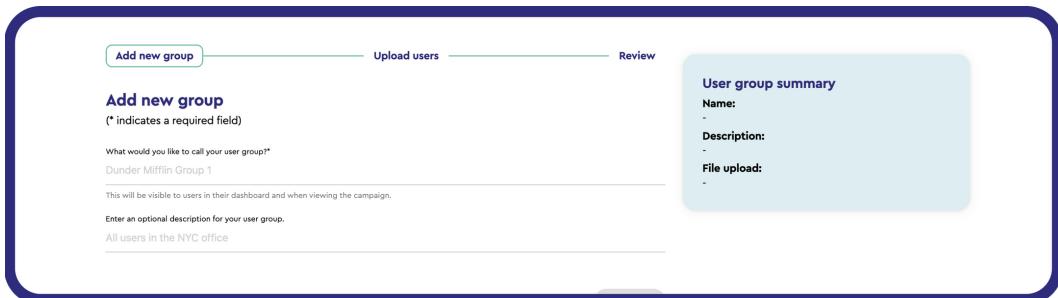


- 2 Scroll to "User Groups" and click "Create a new user group."



- 3 Fill out the required info for your user group through the 3 screens.

*Note, only include the emails of existing users in the CSV you would like to add to this user group.



4

Review your User Groups by navigating back to "User Management."



Your User Groups 6 user groups [Create a new user group >](#)

User Group	Members
Scranton (HQ)	2 members in group
London	1 member in group
Toronto	3 members in group
Chicago	2 members in group
Singapore	AM
New York	MP

5

Navigate to a Campaign to view User Groups in our Leaderboards.



Leaderboard

User Group	Score
Scranton (HQ)	\$10,792
Toronto	\$6,030
Chicago	\$4,000

